

Booth Number _____

Show Name _____

Terms & Conditions

This form must be sent prior to shipping of your shipment to be off loaded and signed for a show-site. Shipments arriving at different dates or times will be billed individually and weights will not be consolidated. **When recording weight, round up to the next one hundred (100) lbs. Example: 445 lbs = 500 lbs.**

Advance Receiving *Call before you deliver to warehouse. See address below. (Mon. - Fri. 8:30 am - 4:00 pm)*

Number of pieces	Description (cartons, crates, pallets, etc)	Total weight in lbs. min. 100 lbs (round up to the next 100 lbs)	Rate \$58.00/100 lbs	Total charges
EXAMPLE: 6	CRATES	500 LBS	\$58.00/100 LBS	\$290.00

Show-Site Receiving

Number of pieces	Description (cartons, crates, pallets, etc)	Total weight in lbs. min. 200 lbs (round up to the next 100 lbs)	Rate \$48.00/100 lbs	Total charges

Post Show Storage

POST SHOW STORAGE ARRANGEMENTS MUST BE MADE PRIOR TO SHOW CLOSURE. You have up to 48 hours to have your shipment picked up at the address below.

Number of pieces	Description (cartons, crates, pallets, etc)	Total weight in lbs. min. 200 lbs (round up to the next 100 lbs)	Rate \$58.00/100 lbs	Total charges

Carrier

(Please fill in name and other info)

Special Instructions

Special Equipment Rentals

If your shipment requires any special equipment or service to raise, or level during assembly, etc. prior arrangements must be made with Material Handling department at (403) 273-8064

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Collect shipments will not be accepted. **Gaz Exhibits** is not responsible for lost merchandise after shipment is delivered to booth. **Gaz Exhibits** is not responsible for concealed damage, damage to loose or inadequately packed shipments. It is the exhibitor's responsibility to secure and maintain loss and damage insurance coverage for their exhibit properties. All claims or discrepancies must be settled at the **Gaz Exhibits** offices (onsite) prior to show closing.

I have read and understand the Terms & Conditions of my Agreement with Gaz Exhibits.

Signature _____ Date _____

Cost Summary

Subtotal _____	25% Surcharge _____
ORDERS MUST BE PAID IN FULL PRIOR TO SHOW MOVE-IN	14 days before Move-In Date
<i>SEE ATTACHED CREDIT CARD FORM</i>	GST 5% GST #85904 7243 RT 0001
Total _____	

Approved By: _____

Date: _____

Your Information

Company: _____
 Contact: _____
 Street Address: _____
 City: _____
 Prov/State _____ Postal/Zip Code _____
 Tel (_____) _____ Fax (_____) _____
 Email _____

A 25% Cancellation Fee will be applied to all orders received and then cancelled. If full service has been provided then 100% of original fee will be applied.

SHIPPING ADDRESS: Bay 28 – 4216 54th Avenue S.E. Calgary, AB. T2C 2E3
MAILING ADDRESS: 239 Westchester Way, Chestermere, AB T1X 1E2
 (403) 273-8064 Office (403) 273-8065 Fax gazexh@telus.net